



Public Schools of Petoskey

A Special Place for Everyone

Request for Transcript

Please fill out and return this request to Michelle Sysko, Office Administrator for the Public Schools of Petoskey, 1130 Howard Street, Petoskey, MI 49770, email to sysko.mj.y@petoskeyschools.org, or fax to (231) 348-2342. Any questions please call Michelle at (231) 348-2353.

I am requesting my High School Transcript from the Public Schools of Petoskey.

Full Name/**Maiden Name** (if applies) _____

Please Print Legibly

Date of Birth _____

Year you graduated from the Public Schools of Petoskey _____

PLEASE NOTE: Public Schools of Petoskey only hold transcripts (not diplomas) of Petoskey High School graduates that earn all required credits for graduation.

Please mail or fax my transcript to:

* Please note if you require an official copy.

For **GED** transcript requests please contact Ms. Amy Heckman, Department Analyst Michigan Department of Labor & Economic Growth, GED Testing, 201 N. Washington, Victor Bldg., 3rd Floor, Lansing, MI 48913. Phone (517) 373-1692 and FAX (517) 335-3461.

May I contact you by phone? (____)_____

Signature: _____

Date: _____

Received request: _____
Completed request: _____
Initial: _____