

# PETOSKEY EDUCATION FOUNDATION MINI-GRANT REPORT

Applicant \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Project Title \_\_\_\_\_

Date Received \_\_\_\_\_  September Round  December Round

Please answer the following questions:

1. The goals of the funded project were: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Were project goals met? \_\_\_\_\_ Describe the results of the project.  
(Please include information on student achievement, if appropriate.)  
\_\_\_\_\_  
\_\_\_\_\_

3. Do you have any suggestions to improve the Mini-Grant program?  
\_\_\_\_\_  
\_\_\_\_\_

4. Number of students impacted by the project: \_\_\_\_\_  
Number of staff impacted by the project: \_\_\_\_\_  
Number of others (please identify) impacted by the project: \_\_\_\_\_

5. Please email a “publication ready” photograph of your Mini-Grant “in action” by email to [pef.i@petoskeyschools.org](mailto:pef.i@petoskeyschools.org) along with a sample of any other tangible project results.

**COMPLETION OF THIS FORM IS A CONDITION OF THE GRANT AWARD**

PLEASE COMPLETE AND RETURN THIS FORM TO THE  
PETOSKEY EDUCATION FOUNDATION AT THE  
SPITLER ADMINISTRATION BUILDING or via EMAIL TO [pef.i@petoskeyschools.org](mailto:pef.i@petoskeyschools.org)

**WITHIN ONE YEAR FROM DATE OF AWARD**

**AN IMPORTANT REMINDER**

**ANY** publicity (print, online or other) about this project **MUST** include the following:  
***“This project is supported by a Babs Kutcipal Literacy Mini-Grant Award  
from the Petoskey Education Foundation”***