

PUBLIC SCHOOLS OF PETOSKEY

“A special place for everyone”

Staff News Bulletin

September 22, 2017

Number 3

PETOSKEY SCHOOL CALENDAR

Calendar information is provided by Nicole Morrow, Building Use.

If you have any questions or would like to schedule an event, please contact Nicole at 348.2229 or morrow.nm.y@petoskeyschools.org.

Friday, September 22

3:15PM MS Welcome Back Dance, PMS
4:00PM JV/ Football, Home v. Marquette
7:00PM V/ Football, Home v. Marquette

Saturday, September 23

9:00AM V/ Cross Country, Home Invitational
9:00AM MS Cross Country, Home Invitational v. Gaylord
10:00AM V/ Boys' Tennis, Away @ Haslett
10:00AM V/ Volleyball, Away @ Bay City All Saints

Sunday, September 24

Monday, September 25

10:00AM V/ Girls' Golf, Away @ Cheboygan Invitational
4:00PM MS Volleyball, Home v. Cadillac

Tuesday, September 26

5:00PM JV/ Boys' Soccer, Home v. Gaylord
7:00PM V/ Boys' Soccer, Home v. Gaylord

Wednesday, September 27

4:00PM MS Football, Home v. TC West
4:00PM JV/ Boys' Tennis, Away @ Glen Lake
5:30PM FR/JV Volleyball, Home v. Gaylord
7:00PM V/ Volleyball, Home v. Gaylord

Thursday, September 28

4:00PM MS Cross Country, Away @ Charlevoix
4:00PM FR/ Football, Away @ TC Central
4:00PM V/ Boys' Tennis, Home v. Cadillac
5:00PM JV/ Boys' Soccer, Away @ TC West

6:00PM JV/ Football, Away @ TC Central
7:00PM V/ Boys' Soccer, Away @ TC West

Friday, September 29

7:00PM V/ Football, Home v. TC Central *Pink Game*

Saturday, September 30

9:00AM MS Volleyball, Home Invitational v. Gaylord
9:00AM V/ Cross Country, Away @ Carson City Invitational
9:00AM V/ Volleyball, Away Kalkaska

Sunday, October 1

HOUSEKEEPING

Please notify Lori Lewis and Tara Moore if you experienced the following changes during the summer:

**Last name change	**New phone number
**Dependent change	**New address

LEAVE TIME: MATERNITY LEAVE AND/OR FMLA LEAVE

Please send a leave request, signed by your administrator, to Lori Lewis. Please contact Tara Moore to discuss pay options.

STUDENT TEACHERS/OBSERVERS/PRACTICUMS/INTERNS

Any student that contacts you regarding needed hours in the classroom are required to fill out paperwork and be approved prior to starting in the classroom.

Please have the student contact Lori Lewis for required paperwork.
231-348-2355 or lewis.la.y@petoskeyschools.org

JOB POSTINGS

Please send letter of interest, resume, transcripts, certificate and references via email as one complete PDF file to: careers@petoskeyschools.org

For questions, please contact Lori Lewis @ 231-348-2355 or careers@petoskeyschools.org.

Two Literacy Interventionists/Coaches

Elementary

Deadline: Sunday, September 24, 2017 at 4:00 p.m. (E.O.E.)

- Full-Time, Beginning in October of 2017 until August of 2018
- Potential for Position to Continue into the 2018-19 School Year
- Successful Experience Teaching & Coaching Literacy in Lower Elementary Grades
- Michigan Elementary Certified & HQ Teacher (MA in reading preferred)

The Two Literacy Interventionists/Coaches will:

1. Establish a caseload of students based on set criteria.
2. Utilize and support standards-based, learning targets.
3. Demonstrate exemplary instructional practices and possess a deep understanding of early literacy theory, differentiation, student engagement, and pedagogy to improve achievement and close gaps between subgroups of students.
4. Monitor and analyze student growth data and then modify, design, redesign, and customized instruction through a multi-tiered system of support (MTSS).
5. Use, model, and coach differentiated instructional practices and assessment tools that best promote academic success for all students.
6. Conduct MTSS with a “growth-mindset” by focusing on evidence-based, teaching practices that guide students’ literacy growth and life-long learning.
7. Coordinate and implement parent-involvement activities.
8. Collaborate with staff to best support the Five Components of Reading Instruction and Michigan’s Ten Essential Literacy Practices.
9. Maintain a variety of records to determine specific student requisites and monitor progress.
10. Serve as a member of the District ELA TLC Task Force and data teams.
11. Maintain an inventory of differentiation, intervention, and professional literacy materials.
12. Communicate with multiple building-level teams, students, and parents.

Long Term Substitute Teacher – Elementary General Education

Deadline: Wednesday, September 27, 2017 at 4:00 p.m. (E.O.E.)

This position will begin October 2017 and continue through the end of the school year. Candidates must meet all state and federal teacher certification and highly qualified requirements. Experience preferred.

Long Term Substitute Teacher – Elementary Special Education

Deadline: Wednesday, September 27, 2017 at 4:00 p.m. (E.O.E.)

This position will begin October 2017 and continue through the end of the school year. Candidates must meet all state and federal teacher certification and highly qualified requirements. Experience preferred.

Anticipated Long Term Substitute Teaching Assignments Elementary/Secondary Education

Deadline: Open until filled (E.O.E.)

Position #1: will begin mid-November 2017 through approximately mid-January 2018

Position #2: will begin mid-November 2017 through approximately beginning of April 2018

Position #3: will begin mid-February 2018 through approximately mid-May 2018

Position #4: will begin mid-February 2018 for approximately 30 days

Candidates must meet all state and federal teacher certification and highly qualified requirements. Experience preferred.

Noon Hour Monitors

Petoskey Elementary Schools

Deadline: Open Until Filled (E.O.E.)

Elementary playground and cafeteria supervision, Monday – Friday, 1 ½ - 2 hours per day, \$9.92 per hour. To begin upon completion of new hire paperwork.

Coaching Positions

- Varsity Boys Track Coach
- Assistant Varsity Boys Track Coach
- Assistant Varsity Girls Track Coach
- Varsity Girls Tennis Coach
- JV Girls Tennis Coach
- Middle School Ski Team Coach
- 6th Grade Dance Team Coach

Petoskey High School / Middle School

Deadline: Open Until Filled (E.O.E.)

Please send letter of interest, resume, transcripts and references to:

Mr. Dave Smith
Public Schools of Petoskey
1500 Hill Street
Petoskey, MI 49770

For questions, please contact Dave Smith at 231-348-2104
or smith.dm.m@petoskeyschools.org.

Sub Custodian

Petoskey Public Schools
Deadline: Open until filled (E.O.E.)

Please send letter of interest, resume, transcripts and references to:

Mr. Ron Griffin
Public Schools of Petoskey
1130 Howard Street
Petoskey, MI 49770

For questions, please contact Ron Griffin @ 231-348-2344 or
griffin.rt.m@petoskeyschools.org.

COMMUNITY IMMUNIZATION CLINIC

Please join us for our annual Community Immunization Clinic scheduled at the Petoskey Middle School in the cafeteria Wednesday, October 18th, from 4:30 pm to 7:30 pm. Please call the Health Department of Northwest Michigan to schedule your appointment at 1-800-432-4121. Also, children/students must be accompanied by a parent or legal guardian. We look forward to seeing you there!

DOWNTOWN PETOSKEY SHOPPING SCRAMBLE

Gather your girlfriends for a day of treats and shopping! The 14th Annual Shopping Scramble is Saturday, October 7th! Enjoy breakfast treats at Stafford's Perry Hotel, luncheon and fashion show at Beards Brewery, exclusive deals & promotions in Downtown Stores, afternoon appetizers and chances to win goodies at the 19th Hole Party at Palette Bistro! Enjoy "the best girlfriend day ever!" Tickets are \$50 per person and registration is available online or at the Downtown Office at 219 Park Ave. For more information, visit: www.petoskeydowntown.com

HOMECOMING SPIRIT WEEK – October 2nd through October 6th

Monday: Monster Mash Monday—Dress up as your favorite Halloween monster.
Tuesday: TV Tuesday—Dress up like your favorite TV Character or person.
Wednesday: Harvest Day—Dress up like your favorite farm animal, farmer, scarecrow. You decide!
Thursday: College Day—Wear your college garb and cheer them on from here.
Friday: Blue and White Fiesta Friday—Wear your school colors and get Festive. Add a little sparkle!



**PETOSKEY EDUCATION
FOUNDATION**

Celebrating over 25 Years

We raise funds to help students and support programs in the Public Schools of Petoskey that the district is unable to achieve through other means.

Three initiatives include:

Student Scholarships

Mini-Grants

Positive School Climate Change

ENROLL BY OCTOBER 4

Give Back • Get Back

- **You donate a little and we'll give back a lot.**
- The Petoskey Education Foundation (PEF) will award **\$500** to each school when at least 75% of the building staff or designated group participates in the (GB)² Plan.
- Simply donate a minimum \$2 per pay period for 20 pay periods or make a one time \$40 donation to PEF.
- **Three easy ways to donate to the (GB)² Plan:**
 1. Enroll in the Petoskey Employee Payroll Deduction Program
 2. Submit a one time annual donation by check or
 3. Donate online via PayPal by clicking on the PEF web site link at www.petoskeyschools.org
- All donation forms should be received by **Oct 4, 2017**.
- (GB)² Donation Forms will be distributed at the beginning of the 2017 school year.
- All donations received through the (GB)² Plan will go directly to the PEF Mini-Grant Program designed to support our staff and students.

**Petoskey Schools
Petoskey Education Foundation
Give Back • Get Back (GB)² Donation Form**

The **Petoskey Education Foundation** is grateful for your support and for your daily efforts on behalf of the students of the Petoskey Schools. Choose one of three options to donate: Payroll Deduction, Check, or PayPal. Please complete and submit to the School Business Office prior to **Wednesday, October 4, 2017**.

Name: _____

School: _____

Staff Payroll Deduction : Select from one of the following payroll deduction options for 20 pay periods from September 25th, 2017 through July 1, 2018:

Minimum \$2.00 per pay period

\$5.00 per pay period

\$3.00 per pay period

\$6.00 per period

\$4.00 per pay period

Other \$ _____ per period

I Authorize the Business Office of the Public Schools of Petoskey to deduct \$_____ per pay X20 pay periods for a total of \$_____.

PAYROLL DEDUCTION: (Please Sign Here) _____

One Time Donation by Check: Checks can be written to the to Petoskey Education Foundation. Please submit your check with this form to the Business Office.

One time gift of \$_____ check # _____

Donate Online via PayPal: Click on the PEF Website at www.petoskeyschools.org and follow Pay Pal Instructions.

One time gift of \$_____ submitted online through PayPal.

Community Immunization Clinic

Wednesday, October 18, 2017

4 - 7 pm

Petoskey Middle School

Cafeteria

801 Northmen Dr.

Petoskey



Appointments are required.

Call:

1-800-432-4121

Children/students must be accompanied
by a parent or legal guardian

Waiver appointments need to be
scheduled at the Health Department



www.nwhealth.org



**HEALTH
DEPARTMENT**
of Northwest Michigan

