



# Public Schools of Petoskey

*A Special Place for Everyone*

Spitler Administration Building  
1130 Howard Street  
Petoskey, MI 49770  
231-348-2100

## REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, October 19, 2017  
7:00 p.m.

Members Present: Kathy Reed, Mary Ling, Keith Szajnecki, Mark Ashley, Frank Lamberti  
Members Absent: None

### CALL TO ORDER

President Reed called the meeting to order at 7:01 p.m.

### PLEDGE OF ALLEGIANCE

President Reed led the Pledge of Allegiance.

### AUDIENCE PARTICIPATION

None.

### APPROVAL OF MINUTES

Motion by Trustee Ling and supported by Trustee Lamberti that the written minutes of the following meetings be approved as recorded:

Regular Meeting Minutes, September 20, 2017

AYES: Reed, Ling, Szajnecki, Ashley, Lamberti  
NAYS: None

**Motion was Declared Adopted**

[APPROVAL OF WARRANTS](#)

Motion by Trustee Ashley and supported by Trustee Szajnecki that the warrants paid, as submitted by the administration, be approved in the amount of \$3,293,152.18.

AYES: Reed, Ling, Szajnecki, Ashley, Lamberti  
NAYS: None

**Motion was Declared Adopted**

[REPORT: DISTRICT ANNUAL FINANCIAL AUDIT](#)

Dr. Scholten thanked Mr. Cartwright and his staff for their hard work in preparing for the 2016/2017 audit.

Mr. Cartwright introduced Michel Sparling, the district auditor from Rehmann. Mr. Sparling provided an overview and highlights from the district-wide financial audit. He and Mr. Cartwright fielded questions from the Board.

[RESOLUTION: NWEA LICENSE RENEWAL](#)

Mr. Cartwright provided a brief description of the NWEA subscription renewal.

Moved by Trustee Ling and supported by Trustee Ashley to accept the quote from North Western Evaluation Services (NWEA) of \$30,162.00 for the renewal of the annual testing subscription renewal.

AYES: Reed, Ling, Szajnecki, Ashley, Lamberti  
NAYS: None

**Motion was Declared Adopted**

[RESOLUTION: WAGE ADJUSTMENTS FOR ADMINISTRATIVE STAFF](#)

Dr. Scholten recommended the wages of the administrative staff be increased by 0.50%, to stay in line with the increase the PEA, and all other staff received earlier in the year. He answered questions from the Board.

Motion by Trustee Szajnecki and supported by Trustee Lamberti that the wages of the administrative staff be increased by 0.50% for 2017/2018 school year.

AYES: Reed, Ling, Szajnecki, Ashley, Lamberti  
NAYS: None

### **Motion was Declared Adopted**

#### [DISCUSSION: MASB – GOVERNANCE STANDARDS](#)

Dr. Scholten distributed new MASB Governance Standards information to the Board. He recommended reading it over and bringing it back for discussion at a future date. The standards are a guide for Board members' use. Board members expressed that different points are good but not as a blanket change. Future discussion of the standards is expected.

#### [EDUCATIONAL REPORTS](#)

Mr. Prins reported on behalf of the elementary schools.

- October is Fire Safety Month. Kindergarten and First Graders were visited by the fire department.
- Fourth grade students are excited about their narrative writings for the C.S. Lewis Festival. Two students per class will present on November 7 at the middle school. All fourth grades will get together to share their writings
- 67 Enrichment Choir students will participate in a school wide tour and evening concert on November 8.
- Grade level Teachers, Special Education Teachers, Administration, and staff from the ISD all got together to discuss the Positive Behavior Intervention Support (PBIS) expectations. They discussed how to teach/model positive behavior and how to integrate the Full Value Agreement.

Mr. Dohm spoke on behalf of the middle school.

- Things are going well
- Seventh grade is going to Camp Daggett
- NWEA testing is complete for the Fall
- Fall Sports have finished and winter sports will be starting soon
- The middle school piggy backed on the high school homecoming days
- Mulan, the Fall Play, will be November 9

Dr. Stewart presented for the high school.

- October is college awareness month. The high school students will be involved in a Career Fair. Counselors will push in/pull out to discuss college applications and FAFSA applications. The focus is on college/career readiness.
- All Government and English students will attend an assembly presenting speaker/author Irene Miller, holocaust survivor. The school purchased a classroom set

of her book for a book study. She is also willing to Skype with students for a question and answer session.

- A Supreme Court follow up happened this week. Students were able to hear about the final decision.
- In November, Mental Health and Wellness speaker, Eric Hipple will be presenting to students.

Dr. Slanec gave a thank you to the K-5 Special Education Teachers for all their work with the PBIS rollout.

### BOARD OF EDUCATION REPORTS

Trustee Reed attended the band performance put on for the elementary and middle schools. Trustee Szajnecki attended the homecoming football game. They both felt that the band performance was one of the best ever.

### SUPERINTENDENT'S REPORT

October is Principal Recognition Month. Dr. Scholten thanked the Principals for all that they do. Their leadership makes a great school.

Petoskey is one of 32 schools that received the grant, "10 Cents A Meal", which will help bring more local produce into the school lunch program.

Dr. Scholten passed out a handout to the Board regarding the Enhancement Millage. Voting will take place on November 7, 2017. Petoskey will put Millage proceeds toward career and college readiness, smaller class sizes, instructional supplies, and professional development opportunities. Enhancement millage information is available on the website.

Trustee Lamberti noted that even if the millage passes, the schools are still short on funding by about \$300.00 per student.

### LEGISLATIVE UPDATES

None.

Dr. Scholten shared some thoughts on prior Superintendent John Jeffrey. Dr. Jeffrey passed away on October 16, 2017. Dr. Scholten read the lyrics to the song Humble and Kind. The words epitomized Dr. Jeffrey.

Funeral arrangements are:

Visitation

Stone Funeral Home  
Friday, October 27, 5-8 p.m.

Memorial

First Presbyterian Church, Harbor Springs  
One hour visitation prior to the service  
Saturday, October 28, 11 a.m.

Memorial Donations

The family suggests donations be given to:

Petoskey Education Foundation                      OR      Elmhurst College  
1130 Howard Street, Petoskey MI 49770                      190 Prospect Avenue, Elmhurst IL 60126

Trustee Szajnecki spoke about Dr. Jeffrey and what an amazing man he was. Dr. Jeffrey had an amazing effect on our community. He will be missed.

Trustee Reed commented that he had such a presence, he was a calm, he was a leader. Dr. J would come in the building and greet kids in the morning. A little boy, about second grade, stopped in front of him and said “Good Morning Mr. President.” He had a great air and dignity about him, people had instant respect for him.

Trustee Ling noted that there are a lot of good comments and stories going around. Dr. Jeffrey was a good person and could connect with anybody. He knew every employee in the district and made every person he came in contact with feel special.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business, it was moved by Trustee Ashley and supported by Trustee Ling to adjourn.

AYES:            Reed, Ling, Szajnecki, Ashley, Lamberti  
NAYS:            None

**Motion was Declared Adopted**

The meeting was adjourned at 8:02 p.m.

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Kathy Reed, President

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Frank Lamberti, Secretary

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Lori Lewis, Recording Secretary