

2016-2017 School Emergency Drill Form

Ottawa Elementary School

Evacuation/Fire Drills

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill #1	9/15/16	2:00	<i>Carol Thola</i>
Fire Drill #2	9/26/16	10:00	<i>Carol Thola</i>
Fire Drill #3	10/19/16	11:50	<i>Carol Thola</i>
Fire Drill #4	4/25/17	8:30	<i>Carol Thola</i>
Fire Drill #5	5/19/17	1:04	<i>Carol Thola</i>
Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill #1	10/12/16	9:00	<i>Carol Thola</i>
Lockdown Drill #2	11/15/16	1:30	<i>Carol Thola</i>
Lockdown Drill #3	1/26/17	12:45	<i>Carol Thola</i>
Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill #1	2/16/17	2:31	<i>Carol Thola</i>
Tornado Drill #2	3/10/17	10:30	<i>Carol Thola</i>